



To: Parents and teachers of Grade 4 - 6 learners

Topic: Writing a summary of a novel

Message Objectives: To teach learners how to summarise a novel

Message:

Summarizing is giving a short statement of the main points of something. When you summarise, you think about the most important points of a text. You explain the main points in a few, short sentences.

A summary shows that the reader has understood the main points of the text. It is written in one's own words.

Steps

1. Read the novel.
2. Identify the most important parts of a novel.
3. Use the following questions as a guide:

- **Introduction:** Who is the main character? What is the setting of the story?
- **Rising Action:** What does the main character want? What is the problem or conflict?
- **Climax:** What is the turning point of the story?
- **Falling Action:** How do things calm down? How are parts of the story sorted out?
- **Resolution:** How does the story end? What finally happens? What do the characters learn?

4. Draft the summary.
5. Check for mistakes, rewrite and publish it.

N.B Make use of Recovery Annual Teaching Plans and Planners and Trackers. They will help you track curriculum coverage and ensure all key concepts are covered. Here are links:

[PSRIP IP — National Education Collaboration Trust \(nect.org.za\)](http://nect.org.za)

[Recovery ATPs \(Trackers\) — National Education Collaboration Trust \(nect.org.za\)](http://nect.org.za)

Reference:

[Intermediate Phase ATPs for 2021 \(education.gov.za\)](http://education.gov.za)

[PSRIP IP — National Education Collaboration Trust \(nect.org.za\)](http://nect.org.za)

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